

**Mary Walker School District Harassment, Intimidation or Bullying  
Incident Reporting Form**

Reporting Person (optional): \_\_\_\_\_

Targeted Student: \_\_\_\_\_

Date of Incident: \_\_\_\_\_ Time of Incident: \_\_\_\_\_

Name(s) of the alleged person responsible for the harassment, intimidation, or bullying incident: \_\_\_\_\_

Where did the incident happen? Circle all that apply.

Classroom	Hallway	Restroom	During a school activity
Parking Lot	School Bus	Internet	Off School Property
Cafeteria	Sport Field	Cell Phone	On the way to/from school
Playground	Locker Room	Gym	Bus stop

Other (please describe): \_\_\_\_\_

Please check the box that best describes what the person did. Please choose all that apply.

- Hitting, kicking, shoving, spitting, hair pulling or throwing something at the student
- Getting another person to hit or harm the student
- Teasing, name calling, making critical remarks or threatening in person, by phone, by email, etc.
- Putting the student down and making the student a target of jokes
- Making rude and/or threatening gestures
- Excluding or rejecting the student
- Making the student fearful, demanding money or exploiting
- Spreading harmful rumors or gossip
- Cyber bullying (bullying by calling, texting, emailing, web posting, etc.)
- Took/damaged possessions
- Other (please describe): \_\_\_\_\_

Detailed description of incident: \_\_\_\_\_

Conclusions from investigation/action taken by staff/administration: \_\_\_\_\_

Investigation completed by: \_\_\_\_\_

Date of completion: \_\_\_\_\_