

~ MINUTES ~

REGULAR MEETING ~ BOARD OF DIRECTORS

MARY WALKER SCHOOL DISTRICT NO. 207

June 17, 2013 ~ 7:00pm ~ Springdale, WA 99173

| MEMBERS PRESENT | GUESTS PRESENT | MEMBER(S) ABSENT |
|---|---------------------|------------------------------------|
| Beckman, Diana Steinbach, April Morton (Vice-Chair) Stricker, Kimberley (Chair) Jacka, Kevin (Secretary) | 5 Adults (per list) | Brunson, Michael Turner, Justyn |

The Regular Meeting was called to order in the Mary Walker High School Library by K. Stricker at 7:28pm, and was followed by a flag salute and Pledge of Allegiance lead by K. Sulgrove and recited by all present. There was one addition to the Agenda (specifically, Maintenance Report). There were no other corrections or additions to the Agenda.

APPROVAL OF MINUTES

- A. Steinbach made a motion to approve the minutes of the May 15, 2013, Regular Meeting, as submitted; D. Beckman seconded; motion carried.
- A. Steinbach made a motion to approve the minutes of the June 10, 2013, Work Session/Special Meeting, as submitted; D. Beckman seconded; motion carried.

MAINTENANCE REPORT

K. Sulgrove reported briefly (and fielded questions) on this summer's maintenance projects: painting (multiple classrooms and hallways), carpet cleaning (16,000 sq.ft. campus-wide, including Library; \$4,000.00; includes Scotch Guard™) and wiring/electrical outlets for Phase I of WiFi. The Board specifically gave their approval to go ahead with the campus-wide carpet cleaning.

PRE-K – 5th PRINCIPAL REPORT

S. Schell was not present; no report was provided.

6th – 12th PRINCIPAL REPORT

M. Cobb was not present; no report was provided.

SPRINGDALE ACADEMY REPORT

J. Axtell was not present; no report was provided.

BUSINESS MANAGER REPORT

C. Miller presented the monthly budget report and answered pertinent questions from the Board. In order to approve the Annual Budget by the RCW-mandated date of August 1, 2013, a Special Meeting may need to be called on July 29, 2013; this is dependent on the State approving its' own Budget and providing necessary information to all school districts.

SUPERINTENDENT'S REPORT

K. Jacka's report included updates and/or highlights relative to the following:

- Staff Changes(s): 4 Resignations, 2 Non-Renewals and 1 New Hire were discussed (see Attachment #1).
- Board Policy / Procedure(s): Annual Review and / 2nd Reading
 - #2255 & #2255P: Instruction: Alternative Learning Experience Programs (General)
 - #2255-C: Instruction: Alternative Learning Experience Programs (Mary Walker Alternative High School)
 - #2255-D: Instruction: Alternative Learning Experience Programs (Springdale Academy)
- Board Policy / Procedure(s): Review and / 2nd Reading
 - #5240 & 5240P: Personnel: Evaluation of Staff (title change; aka 'T-PEP')
 - #5280 & 5280P: Personnel: Termination of Employment
 - #5400: Personnel: Personnel Leaves
 - #5401: Personnel: Sick Leave

- #5402: Personnel: Maternity Leave (delete; incorporated into #5404) – change pg. 6 Sabbatical Leave (#8) to reflect Certified Contracts take precedence over Policy/Procedure
- #5403: Personnel: Emergency and Discretionary Leaves (title change; now includes ‘old’ #5405 and #5409)
- #5404: Personnel: Family, Maternity and Military Caregiver Leaves (title change; now includes ‘old’ #5402)
- #5405: Personnel: Emergency Leave (delete; incorporated into #5403)
- #5406 & #5406P: Personnel: Leave Sharing
- #5407 & #5407P: Personnel: Military Leave
- #5408: Personnel: Jury Duty and Subpoena Leave
- #5409: Personnel: Discretionary Leaves (delete; incorporated into #5403)
- #5410: Personnel: Holidays
- #5411: Personnel: Staff Vacations
- Other:
 - Principal’s Contracts
 - Superintendent’s Contract
 - Voc Nationals Trips (FCCLA; SkillsUSA)
- Donation(s):
 - South Stevens County Youth Sports; Cash/Check; \$800.00; Athletics Program
 - (Maintenance for Scoreboard)
 - Heather Wroe; Cash/Check; \$50.00; FCCLA Nationals (Tours)
 - Springdale Women’s Club; Cash/Check; \$50.00; FCCLA Nationals (Activities)
 - Margaret Farmer; Cash/Check; \$50.00; FCCLA Nationals (Tours)
 - Springdale Grocery; Cash/Check; \$200.00 FCCLA Nationals (Activities)
- Accounts Payable (June 2013):

| | | |
|-------------------|---|---------------|
| ○ General Fund #1 | Warrant number(s) 153548 through 153630 | \$ 112,046.43 |
| ○ General Fund #2 | Warrant number(s) 153677 through 153687 | \$ 4,539.98 |
| ○ ASB #1 | Warrant number(S) 153524 through 153539 | \$ 12,013.79 |
| ○ ASB #2 | Warrant number(s) 153540 through 153547 | \$ 893.26 |
- Payroll (May 2013) Warrant number(s) 153473 through 153516 + ACH \$ 388,090.43

PUBLIC FORUM

Nothing to report (S. Norris opted to speak in Executive Session).

PLANNING AND DISCUSSION

- July 2013 Board Work Session Meeting (July 8th cancelled)
- Annual Public Hearing (July 15th at 6:00pm; Title I, Budget*, annual federal programs) [* Special Meeting may be required to pass Annual Budget; July 29th (tentative)]
- Annual Retreat (to include August 2013 Board Work Session Meeting) – will re-address at July 11th meeting; may meet August 19th (morning/afternoon)
- August 2013 Board Regular Session Meeting (August 19th at 6:30pm)

BUSINESS

- A. Steinbach made a motion to approve the Staff Change(s): Resignation(s), per Attachment #1; D. Beckman seconded; motion carried.
- D. Beckman made a motion to approve the Staff Change(s): Non-Renewal(s), per Attachment #1; A. Steinbach seconded; motion carried.
- A. Steinbach made a motion to approve the Staff Change(s): New Hire(s), per Attachment #1; D. Beckman

- seconded; motion carried.
- D. Beckman made a motion to adopt Board Policy#2255 & #2255P, as presented; A. Steinbach seconded; motion carried.
- A. Steinbach made a motion to adopt Board Policy #2255-C, as presented; D. Beckman seconded; motion carried.
- D. Beckman made a motion to adopt Board Policy#2255-D, as presented; A. Steinbach seconded; motion carried.
- D. Beckman made a motion to adopt Board Policy #5240 & #5240P and #5280 & #5280P, as presented; A. Steinbach seconded; motion carried.
- A. Steinbach made a motion to adopt (or delete, as indicated herein) Board Policy #5400, #5401, #5402, #5403, #5404, #5405, #5406 & #5406P, #5407 & #5407P, #5408, #5409, #5410, #5411; D. Beckman seconded; motion carried.
- A. Steinbach made a motion for a 1-year continuance of M. Cobb's and S. Schell's Principal's Contracts; D. Beckman seconded; motion carried.
- D. Beckman made a motion for a 2-year Superintendent's Contract with a \$6,000 increase; A. Steinbach seconded; motion carried.
- D. Beckman made a motion to approve the VOC Nationals trip (FCCLA), as presented; A. Steinbach seconded; motion carried.
- A. Steinbach made a motion to approve the VOC Nationals trip (SkillsUSA), as presented; D. Beckman seconded; motion carried.
- D. Beckman made a motion to accept the donations of South Stevens County Youth Sports, Heather Wroe, Springdale Women's Club, Margaret Farmer and Springdale Grocery, as noted herein; A. Steinbach seconded; motion carried.

BILLS AND PAYROLL

- D. Beckman made a motion to approve the June 2013 Accounts Payable, as submitted; A. Steinbach seconded; motion carried.
- A. Steinbach made a motion to approve the May 2013 Payroll, as submitted; D. Beckman seconded; motion carried.

EXECUTIVE SESSION

Per RCW 42.30.100, the Board excused themselves (at 8:05pm) for an Executive Session, not expected to exceed 60-120 minutes, to discuss personnel issues. The regular meeting re-convened at 9:45pm. No motions were made during this Executive Session.

OTHER BUSINESS

K. Stricker chose to step-down as Board Chairperson, effective immediately. K. Stricker nominated A. Steinbach for Board Chairperson and D. Beckman ~~A. Steinbach~~ for Vice-Chairperson, both accepted; vote was unanimous for.

ADJOURNMENT

D. Beckman made a motion to adjourn at 9:50pm; A. Steinbach seconded; motion carried.

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Tina L. Holsten, Clerk

Board Secretary

Board Chair (or Vice-Chair)