

# ~ MINUTES ~

## REGULAR MEETING ~ BOARD OF DIRECTORS

### MARY WALKER SCHOOL DISTRICT NO. 207

September 21, 2015 ~ 6:30pm ~ Springdale, WA 99173

MEMBERS PRESENT	GUEST(S) PRESENT	MEMBER(S) ABSENT
Beckman, Diana (Vice-Chair) Steinbach, April Morton Stricker, Kimberley Turner, Justyn (Chair) Jacka, Kevin (Secretary)	Cobb, Matt Hargrave, Edwina Holsten, Tina Kessler, Mike McIsaac, Sue	Palmer, Jaime Ristow, Paul Sulgrove, B.K. (Kim) Sulgrove, Mary District #1 Seat Vacant

The Regular Meeting was called to order in the Mary Walker High School Library by J. Turner at 6:31pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There was one (1) correction to the Agenda; specifically, Call to Order: Election of Officers.

### APPROVAL OF MINUTES

K. Stricker made a motion to approve the Minutes of the August 17, 2015 Annual Retreat / Special Meeting, as submitted; A. Steinbach seconded; motion carried. A review of the draft minutes of the August 21, 2015 Board meeting determined that the Election of Officers section had been erroneously omitted. After correction and reading of the finalized minutes (by the Clerk), K. Stricker made a motion to approve the Minutes of the Regular Meeting of August 17, 2015, as submitted, changed and read; A. Steinbach seconded; motion carried.

### MAINTENANCE REPORT (B.K. Sulgrove)

- K. Sulgrove yielded the floor to Paul Ristow (Abacus) for an energy audit presentation (see Attachment #1), which was then followed by a question and answer session. Mr. Ristow expects to have a full assessment of our heating, cooling and other energy needs by the end of 2015. A number of potential next steps were discussed, leaving Mr. Ristow and Superintendent Jacka with a short list of items to follow-up on.
- K. Sulgrove then yielded the floor to Mike Kessler (Springdale Town Marshall) for a discussion regarding the need for a Fire Lane in front of the school for safety purposes. Mr. Kessler first apologized for his colleague's absence (Mike Bucy, Fire Chief, Stevens County Fire District #1). Mr. Kessler suggested we re-paint the curb (closest to the school buildings) red and dedicate it to the dual purpose of loading and unloading of students (Loading Zone) and emergency personnel and apparatus use (Fire Lane). Board members concurred that a Fire Lane was needed, and a short discussion of possible next steps was discussed among the Board members.

### PRE-K – 5<sup>th</sup> PRINCIPAL / SPECIAL EDUCATION (SPED) REPORT

E. Hargrave reported briefly on each the following:

- Enrollment numbers: 120 (K-5) + 22 (PK) = 192.
- Open House before school started this year was well-received, no negative feedback.
- RICC Goals being established.
- New teachers (2) – Harmony Ovnicek (4<sup>th</sup>) and Jaymi Stricker (3<sup>rd</sup>).
- Elementary Principal Intern – Mary Sulgrove.

### 6<sup>th</sup> – 12<sup>th</sup> PRINCIPAL REPORT

M. Cobb presented briefly on each of the following:

- Homecoming set for Oct. 2<sup>nd</sup> (v. Colfax); Dance scheduled for 9:00pm-1:00am.
- SBAC In-room Assessments.
- Testing 7<sup>th</sup> & 11<sup>th</sup> grades next week.
- RICC scores up.
- HS All-School Meetings on Monday's (15-20 minutes; just before Lunch) going well; Middle School wants to begin same type of meeting.
- High School Coffee Presentation: n/a (no students attended or presented).

### **BUSINESS MANAGER’S REPORT**

Sue McIsaac, MWSD’s new Business Manager, presented the Monthly Budget Report and answered questions from the Board.

### **SUPERINTENDENT’S REPORT**

K. Jacka reported on the following:

- Resolution(s):
  - 15-01: ASB Imprest Fund Checking Account Signatures
- Staff Changes(s):
  - Resignation(s): Hugh Franks (HS Cross Country Head Coach)  
Pam Willey (HS Cross Country Assistant Coach)
  - New Hire(s): Pam Willey (HS Cross Country Head Coach)  
Sara House (ParaPro, SPED 1-on-1)  
Lorna Rivera (ALE/Credit Retrieval)  
Melody Anderson (Cafeteria Custodian)
- Board Policy / Procedure(s): 1<sup>st</sup> Reading
  - #2022 & 2022P (including Forms #2022F1 & #2022F2): Instruction: Electronic Resources and Internet Safety
  - #3122 & 3122P: Students: Excused and Unexcused Absences
  - #3245 & 3245P: Students: Students and Telecommunication Devices
  - #3246 & 3246P: Students: Restraint, Isolation and Other Uses of Reasonable Force
  - #3422 & 3422P: Students: Student Sports – Concussion, Head Injury and Sudden Cardiac Arrest
  - #4040 & 4040P: Community Relations: Public Access to District Records
  - #5253 & 5253P: Personnel: Maintaining Professional Staff / Student Boundaries
- Board Policy / Procedure(s): 2<sup>nd</sup> Reading
  - #3414 & 3414P: Students: Infectious Diseases
  - #6700 & 6700P: Management Support: Nutrition and Physical Fitness
- Board Policy / Procedure(s): 3<sup>rd</sup> Reading
  - #5000 & 5000P: Personnel: Recruitment and Selection of Staff
- Other:
  - Safety
    - Fire Lane (see ‘Maintenance’ herein) – Recommend approval
  - Curriculum, Culture, Environment
    - Highly Capable Program for 2015-2016 School Year – Recommend approval
- Accounts Payable (August 2015 – 2<sup>nd</sup> run; September 2015)

○ General Fund #1	Warrant number(s) 157113 through 157116	\$	3,003.91
○ General Fund #2	Warrant number(s) 157117 through 157229	\$	165,734.41
○ ASB - HS	Warrant number(s) 157230 through 157235	\$	9,114.34
- Payroll

○ September 2015	Warrant number(s) 157236 through 157252	\$	392,349.06
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### **PUBLIC FORUM**

Nothing to report.

### **PLANNING AND DISCUSSION**

- Mandatory OPMA Training for Board Members – J. Turner needs to complete
- Open Board Position (District #1) – Jeff Canfield interested in position; Superintendent and Board members will meet with Mr. Canfield prior to the October 19<sup>th</sup> Board meeting.

- Charter School / ALE – Due to recent rulings regarding legality of Charter Schools, Mary Walker School District has the opportunity to acquire up to 7 ALE entities for the 2016-2017 school year (for a period of one year only). In preparation of the final legal decision, we are formulating a list questions to be presented (and answered) before any formal steps are taken (other than the initial expression of interest).
- Student Recognition – Discussion took place concerning the pro’s/con’s of continuing Awards Recognition for State testing; consensus was to celebrate Honor Roll attainment instead. Accordingly, 6<sup>th</sup> - 12<sup>th</sup> graders will be recognized on Oct. 19<sup>th</sup> at 6:00pm, with K – 5<sup>th</sup> graders being recognized on Nov. 16<sup>th</sup> at 6:00pm.

**RECESS**

At 8:30pm, the Board excused themselves for a short break, and then resumed the regular Board meeting at 8:35pm.

**BUSINESS**

- A. Steinbach made a motion to adopt Resolution #15-01: ASB Imprest Fund Checking Account Signatures, as submitted; D. Beckman seconded; motion carried.
- K. Stricker made a motion to accept the resignations of Hugh Franks and Pam Willey, as noted herein; A. Steinbach seconded; motion carried.
- A. Steinbach made a motion to approve the hiring of Pam Willey, Sara House, Lorna Rivera and Melody Anderson, as noted herein; K. Stricker seconded; motion carried.
- A. Steinbach made a motion to adopt Board Policy / Procedure #5000/#5000P, as reviewed and read; K. Stricker seconded; motion carried.
- A. Steinbach made a motion to approve the Highly Capable Program for the 2015-2016 School Year, as reviewed; D. Beckman seconded; motion carried.

**BILLS AND PAYROLL**

- D. Beckman made a motion to approve the August 2015 2<sup>nd</sup> Run Accounts Payable, and the September 2015 Accounts Payable, as submitted; A. Steinbach seconded; motion carried.
- A. Steinbach made a motion to approve the September 2015 Payroll, as submitted; D. Beckman seconded; motion carried.

**EXECUTIVE SESSION**

In accordance with RCW 42.30.100, the Board excused themselves at 8:50pm for an Executive Session, not expected to exceed 60 minutes per topic, to discuss one or more personnel issues, student discipline issues and/or athletic/coaching issues. The regular meeting re-convened at 8:57pm. No motions were made during any portion of the Executive Session.

**OTHER BUSINESS**

Nothing to report.

**ADJOURNMENT**

D. Beckman made a motion to adjourn at 9:00pm; A. Steinbach seconded; motion carried.

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Tina L. Holsten, Clerk

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Board Secretary

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Board Chair (or Vice-Chair)

KJJ/tlh