

~ MINUTES ~

REGULAR MEETING ~ BOARD OF DIRECTORS

MARY WALKER SCHOOL DISTRICT NO. 207

October 19, 2015 ~ 6:30pm ~ Springdale, WA 99173

MEMBERS PRESENT	GUEST(S) PRESENT		MEMBER(S) ABSENT
Beckman, Diana (Vice-Chair)	Cobb, Matt	Holsten, Tina	
Canfield, Jeffrey	Colvin, Melinda	Kiolbasa, Bill	
Steinbach, April Morton	Conley, Dick	McIsaac, Sue	
Stricker, Kimberley	Gines, Matt	Scott, Jim	
Turner, Justyn (Chair)	Glass, Carol	Sulgrove, B.K. (Kim)	
Jacka, Kevin (Secretary)	Hargrave, Edwina	Sulgrove, Mary	
	Holsten, Bob	Ward, Tammy	

The Regular Meeting was called to order in the Mary Walker High School Library by J. Turner at 6:35pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There was one (1) change to the Agenda; specifically, deletion of 'Accounts Payable: September 2015 – 2nd run'.

OATH OF OFFICE

At 6:38pm, Superintendent Jacka conducted the swearing in 'ceremony' of Jeffrey S. Canfield (Director District #1), including completion of a Certificate of Appointment or Election of School District Director (RCW 28A.343.370, OSPI Form 282), Director's Oath of Office (RCW 28A.343.360) and Certificate of Director's Signature (RCW 28A.400.020).

APPROVAL OF MINUTES

A. Steinbach made a motion to approve the Minutes of the September 21, 2015 Regular Meeting as submitted;
D. Beckman seconded; motion carried.

MAINTENANCE REPORT (B.K. Sulgrove)

K. Sulgrove reported briefly regarding an \$800 rebate check received from Avista as part of their Energy Efficiency Incentive program, and answered questions from Board Members regarding the boiler and lift systems.

PRE-K – 5th PRINCIPAL / SPECIAL EDUCATION (SPED) REPORT

E. Hargrave reported briefly on each the following:

- Enrollment numbers: 171.
- Family Night Out on October 12th – not as well as attended as previous dates (insufficient prior publicity); K-8 Title I / SES information disseminated to guests; S.T.O.P. Coalition present.
- ELL - \$9,000-\$10,000 available for Russian population interpreter.
- Mobius – Coming November 12th.
- Spokane Tribe of Indians provided t-shirts for entire school population to promote Anti-Bullying; to be worn every Monday in October.
- PBIS.
- SBAC Interim Assessments – 3rd-grade English/ELA results were as expected; 5th-grade results were quite well; will conduct more assessments in January; Lab Day scheduled for October 21st (MWSD with Wellpinit guests).
- RICC meetings October 19th and 20th.
- New ParaPro obtained at no cost through WorkSource/Career Path Services.
- Veteran's Day – will include a breakfast and assembly on November 6th.

6th – 12th PRINCIPAL REPORT

M. Cobb presented briefly on each of the following:

- Enrollment: 252 (MS = 110; HS = 142).
- Honor Roll Party – well attended; cakes were delicious!

- Jewel (Gilmore) Davis Memorial service in HS Gym well attended; family and community appreciative.
- Homecoming – football game not so good, but festivities (Dance, Royal Court) well-enjoyed.
- MS ParaPros (2) hired for ELA and Math.
- SBACs for 7th- and 11th-grades.
- Anti-Bullying – picture taken on football field of all students and staff wearing Anti-Bullying t-shirts to be included in letter of thanks to Spokane Tribe of Indians; Tom Thelan, bullying awareness speaker, very well received by staff and students.
- MS Walk-a-Thon set for October 30th; proceeds go toward 8th-grade Seattle trip in May.
- HSPE/SBAC re-takes scheduled for 1st and 2nd week of November.
- Sports – upcoming home game schedule reviewed; Cross Country won 4th in State and 1st in League; Congratulations!
- FFA Nationals Conference / Trip – M. Gines requested approval to attend conference in Louisville, KY (October 27th – November 1st); Callan Ward (alumni) to receive American FFA Award (highest award given by FFA); MWSD has the highest number of students attending and/or participating for the past 10 years.

BUSINESS MANAGER'S REPORT

Sue McIsaac, MWSD's new Business Manager, presented the Monthly Budget Report and answered questions from the Board; also pointed out that General Fund has a positive fund balance, enrollment was up, and that WASWUG-Spokane was good.

SUPERINTENDENT'S REPORT

K. Jacka reported on the following:

- Staff Changes(s):
 - New Hire(s): T.J. LeBret (HS Girls' Basketball Head Coach)
Amanda Norris (ES ParaPro, Title/LAP/SPED)
Brittany Erickson (MS ParaPro, Priority)
- Board Policy / Procedure(s): 1st Reading
 - #2020 & 2020P: Instruction: Course Design, Selection and Adoption of Instructional Materials
 - #2150 & 2150P: Instruction: Co-Curricular Program (NEW)
 - #3115 & 3115P: Students: Homeless Students – Enrollment Rights and Services
 - #3120 & 3120P: Students: Enrollment
 - #3205 & 3205P: Students: Sexual Harassment of Students Prohibited (NEW)
 - #3207 & 3207P: Students: Prohibition of Harassment, Intimidation and Bullying
 - #3220 & 3220P: Students: Freedom of Expression
 - #3510 & 3510P: Students: Associated Student Bodies
 - #5011 & 5011P: Personnel: Sexual Harassment of District Staff Prohibited
 - #6512 & 6512P: Management Support: Infection Control Program
- Board Policy / Procedure(s): 2nd Reading
 - #2022 & 2022P (incl. #2022F1 & #2022F2): Instruction: Electronic Resources and Internet Safety
 - #3122 & 3122P: Students: Excused and Unexcused Absences
 - #3245 & 3245P: Students: Students and Telecommunication Devices
 - #3246 & 3246P: Students: Restraint, Isolation and Other Uses of Reasonable Force
 - #3422 & 3422P: Students: Student Sports – Concussion, Head Injury and Sudden Cardiac Arrest
 - #4040 & 4040P: Community Relations: Public Access to District Records
 - #5253 & 5253P: Personnel: Maintaining Professional Staff / Student Boundaries
- Board Policy / Procedure(s): 3rd Reading
 - #3414 & 3414P: Students: Infectious Diseases
 - #6700 & 6700P: Management Support: Nutrition and Physical Fitness

- Other:
 - Curriculum, Culture, Environment
 - AVID National Conference – this is our final year of the 7-year College Spark grant; M. Cobb and K. Jacka are the sole surviving Superintendent / Principal team, and have been asked to attend this annual conference in San Diego, CA.
 - Title I / LAP / Highly Capable Committee – Board Members are invited to participate in these after-school meetings in any capacity (i.e., Board Member status not required).
 - Financial and Legal Accounting
 - Extra-curricular Supplemental Pay Schedule (Fall Sports)
 - Bus Purchase (Ritzville SD) – can purchase a used bus for existing bus engine transplant and parts.
 - 2015-2016 Board Meeting Schedule (recommend change to 3rd Wed. for December (16th, not 21st), January (20th, not 18th) and February (17th, not 15th); all other meetings to be held at the regular time of 6:30pm in the HS Library on the 3rd Monday of each month.
 - Charter Schools / ALEs – Bill Kiolbasa (CFO, WA Charters, aka Washington State Charter Schools Association) and Dick Conley (former MWSD Superintendent) – see Planning and Discussion, herein.
- Donation(s):
 - Anonymous; Backpacks and School Supplies (\$30.00 value); Any students in need
 - Anonymous; Misc. School Supplies (\$20.00 value); Any students in need
 - Anonymous; Misc. School Supplies (\$30.00 value); Any students in need
 - Anonymous; Dictionaries (\$110.00 value); 3rd-grade students
 - Anonymous; Check (\$200.00); Any students in need (of coats)
- Accounts Payable (October 2015)

○ General Fund #1	Warrant number(s) 157279 through 157382	\$	121,978.21
○ Transp. Vehicle Fund	Warrant number 157402	\$	3,500.00
- Payroll

○ October 2015	Warrant number(s) 157403 through 157446	\$	400,442.91
----------------	---	----	------------

PUBLIC FORUM

Nothing to report.

PLANNING AND DISCUSSION

- Mandatory OPMA Training for Board Members – J. Turner needs to complete (will complete online before next Board meeting).
- Levy and/or Bond – provided Energy Audit update (Kirsten Wilson and Paul Ristow – Abacus); possible options discussed.
- Charter School / ALE – Bill Kiolbasa and Dick Conley discussed details relative to a possible temporary ‘acquisition’ of up to nine (9) charter schools-turned-ALEs; many talking points were reviewed and identified for further discussion, including: agreements, teacher union involvement, risk analysis, administrative fees, audit, employment plans, grant funding, Provision 2 status, Priority school status, iGrants, etc. Dick Conley was flown in at WA Charters’ expense for this and several more meetings, and is expected to be a point person on MWSD’s behalf; Kathy Fromme has been approached to oversee end-of-year reporting, and Scott Schell has been approached to oversee SPED issues. A site visit to Spokane PRIDE is scheduled for tomorrow.

RECESS

At 8:25pm, the Board excused themselves for a short break, and then resumed the regular Board meeting at 8:35pm.

EXECUTIVE SESSION

In accordance with RCW 42.30.100, the Board excused themselves at 8:35pm for an Executive Session, not expected to exceed 60 minutes per topic, to discuss one or more personnel issues, student discipline issues and/or athletic/coaching issues. The regular meeting re-convened at 9:30pm. No motions were made during any portion of the Executive Session.

BUSINESS

- K. Stricker made a motion to approve the hiring of T.J. LeBret as HS Girls’ Basketball Head Coach for a period of one (1) year only; A. Steinbach seconded; motion carried.
- D. Beckman made a motion to approve the hiring of Amanda Norris, as noted herein; K. Stricker seconded; motion carried.
- A. Steinbach made a motion to approve the hiring of Brittany Erickson, as noted herein; D. Beckman seconded; motion carried.
- K. Stricker made a motion to adopt Board Policy / Procedure #3414/#3414P, as reviewed and read; D. Beckman seconded; J. Canfield abstained; motion carried.
- D. Beckman made a motion to adopt Board Policy / Procedure #6700/#6700P, as reviewed and read; A. Steinbach seconded; J. Canfield abstained; motion carried.
- A. Steinbach made a motion to approve the FFA National Conference / Trip, as presented; K. Stricker seconded; motion carried.
- D. Beckman made a motion to approve the Extra-curricular Supplemental Pay Schedule (Fall Sports), as submitted; A. Steinbach seconded; motion carried.
- D. Beckman made a motion to approve the Ritzville Bus Purchase for \$3,500; A. Steinbach seconded; motion carried.
- K. Stricker made a motion to set the 2015-2016 Board meeting schedule as outlined herein, including the changed December, January and February dates; D. Beckman seconded; motion carried.
- D. Beckman made a motion to approve the five (5) Anonymous donations, as listed herein; A. Steinbach seconded; motion carried.

BILLS AND PAYROLL

- A. Steinbach made a motion to approve the October 2015 Accounts Payable, as submitted; A. Steinbach seconded; motion carried.
*(*Since there was no September 2015 Accounts Payable 2nd run to approve after all, no motion was required.)*
- D. Beckman made a motion to approve the October 2015 Payroll, as submitted; K. Stricker seconded; motion carried.

OTHER BUSINESS

Nothing to report.

ADJOURNMENT

D. Beckman made a motion to adjourn at 9:37pm; K. Stricker seconded; motion carried.

~ ~ ~ ~ ~

Tina L. Holsten, Clerk

Board Secretary

Board Chair (or Vice-Chair)