

# ~ MINUTES ~

## REGULAR MEETING ~ BOARD OF DIRECTORS

### MARY WALKER SCHOOL DISTRICT NO. 207

December 15, 2014 ~ 6:30pm ~ Springdale, WA 99173

MEMBERS PRESENT	GUEST(S) PRESENT	MEMBER(S) ABSENT
Beckman, Diana Matherly, Edward Steinbach, April Morton Stricker, Kimberley Turner, Justyn Jacka, Kevin (Secretary)	Cobb, Matt Dodge, Kyle Gines, Matt Goad, Tim	Hargrave, Edwina Holsten, Tina Sulgrove, B.K. (Kim) n/a

The Regular Meeting was called to order in the Mary Walker High School Library by J. Turner at 6:33pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There were no changes or additions to the Agenda.

#### APPROVAL OF MINUTES

- A. Steinbach made a motion to approve the Minutes of the November 17, 2014 Regular Meeting, with two corrections (Cancel General Fund Warrant #155537 amount should be \$59.46, not \$9.46; A. Steinbach seconded the motion to adjourn, not A. Stricker); E. Matherly seconded; motion carried.
- E. Matherly made a motion to approve the Minutes of the November 21, 2014 Emergency Meeting, as submitted; A. Steinbach seconded; motion carried.

#### ATHLETICS REPORT

K. Dodge reported briefly in reference to the following:

- Possible co-op/combo Baseball / Softball 'team' with Hunters School District; will provide more concrete info. (transportation costs, league status, etc.) at upcoming January or February Board Meeting.

#### FACILITIES / MAINTENANCE REPORT

K. Sulgrove reported briefly in reference to the following:

- Winter Break – review of project list.
- Janitors – building up pool of available help for daytime janitorial duties.
- Building Identification – fabricating metal lettering for easier identification of buildings.
- Street Sweeper – discussing an opportunity to acquire a used sweeper from Valley School District; \$8,000).

#### PRE-K – 5<sup>th</sup> PRINCIPAL / SPECIAL EDUCATION (SPED) REPORT

E. Hargrave reported briefly (and answered questions) on each the following:

- RICC – just re-tested; expecting exceptional results.
- SPED – Currently have 72 students, 4 of which are very physical; new referral forms being used.

#### 6<sup>th</sup> – 12<sup>th</sup> PRINCIPAL REPORT

M. Cobb presented briefly on each of the following:

- College in the Classroom.
- Financial Commitment.
- Class Credit Limitations.

#### BUSINESS MANAGER'S REPORT

On Cleo Miller's behalf during her FMLA absence, and with ESD101's continued guidance, K. Jacka presented the monthly budget report and answered relevant questions from the Board. Our current FTE is 493, with a budget of 498; therefore, our budget outlook is not bleak, but optimistic. Also, to eliminate recurring monthly late fees assessed by STCU, the Board authorized a monthly Imprest check to be written to STCU to cover the minimum monthly payment, with the balance to be paid using the standard process of Accounts Payable (General Fund warrant).

### SUPERINTENDENT'S REPORT

K. Jacka reported on the following:

- Staff Changes(s):
  - New Hire(s): Zachary Lane (HS Wrestling Asst. Coach)
  - Leave(s) of Absence: Jaymi Stricker (ParaPro)
- Board Policy / Procedure(s): 1<sup>st</sup> Reading
  - #2163 & #2163P: Instruction: Response to Intervention
  - #3247 & #3247P: Students: Isolation and Restraint of Students with IEPs and Section 504 Plans
- Board Policy / Procedure(s): 3<sup>rd</sup> Reading
  - #2161 & #2161P: Instruction: Special Education and Related Services for Eligible Students (per E. Hargrave, only change appears to be "shall" is now "will")
  - #3207 & #3207P: Students: Prohibition of Harassment, Intimidation and Bullying
  - #5011 & #5011P: Personnel: Sexual Harassment (was #6590 & #6590P)
  - #5201: Personnel: Drug-Free Schools, Community and Workplace
  - #5260 & #5260P: Personnel: Personnel Records
  - #5400: Personnel: Personnel Leaves
- Other:
  - Safety
    - ESD101 (Don Ebert) Inspection / Findings List – Done.
    - ESD101 (Erik Dickson) – Ongoing Odor in HS Gym – additional testing being conducted to rule out possible causes of odor (mold, humidity,
  - Curriculum, Culture, Environment
    - AVID National Conference – M. Cobb and K. Jacka to attend in Orlando, FL.
    - AP Capstone – winding down in January; going well.
  - Partnering with Parents and Community
    - Winter Sports (Basketball, Wrestling)
    - Winter Concerts – well attended
    - Family Fun Night Out – very well attended; 200 Gingerbread House kits handed out.
  - Financial and Legal Accounting
    - Business Manager's Absence – ESD continues to generously volunteer their time.
    - Mandatory OPMA Training for Board Members and Board Secretary
- Donation(s):
  - Spokane Tribe of Indians; Cash/Check; (\$4,000.00); K8 Technology Needs
  - Lake Spokane Community Health Center; Nebulizer (\$500.00 value); For use in Health Room for any student(s) needing treatment
  - 8th Grade Parents; Cash/Check; (\$270.00); 8th Grade Seattle Trip
- Cancel **General Fund** Warrant(s):
  - #155984; \$8,275.78; Springdale Community Church (erroneous invoice, per J. Palmer)
- Accounts Payable (December 2014):

○ General Fund #1	Warrant number(s) 156051 through 156118	\$ 76,902.58
○ General Fund #2	Warrant number(s) 156119	\$ 8,709.57
○ ASB #1	Warrant number(s) 156044 through 156047	\$ 3,524.95
○ ASB #2	Warrant number(s) 156048 through 156050	\$ 522.60
- Payroll

○ December 2014	Warrant number(s) 156120 through 156161	\$ 393,453.21
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**PUBLIC FORUM**

Nothing to report.

Tim Goad addressed the Board regarding his concerns relative to re-built bus soundness as well as student and staff safety due to a 'severe' shimmy on Bus #6 and 'little-to-no tire tread' on Bus #11. Kim Sulgrove also expressed his parental concern regarding bus tire tread issue. Mr. Jacka acknowledged their concerns and advised them that he would personally research both issues immediately.

**PLANNING AND DISCUSSION**

Nothing to report.

**BUSINESS**

- A. Steinbach made a motion to approve the New Hire of Zachary Lane, as noted herein; E. Matherly seconded; motion carried.
- D. Beckman made a motion to approve the Leave of Absence of Jaymi Stricker, as noted herein; A. Steinbach seconded; K. Stricker and E. Matherly abstained; motion carried.
- A. Steinbach made a motion to adopt Board Policies and Procedures #2161/#2161P, #3207/#3207P, #5011/#5011P, #5201, #5260/#5260P and #5400, as noted herein; E. Matherly seconded; motion carried.
- K. Stricker made a motion to accept all three (3) Donations, as detailed herein; D. Beckman seconded; motion carried.

**BILLS AND PAYROLL**

- A. Steinbach made a motion to cancel General Fund Warrant #155984, as detailed herein; K. Stricker seconded; motion carried.
- D. Beckman made a motion to approve the December 2014 Accounts Payable, as submitted; K. Stricker seconded; motion carried.
- E. Matherly made a motion to approve the December 2014 Payroll, as submitted; A. Steinbach seconded; motion carried.

**EXECUTIVE SESSION**

In accordance with RCW 42.30.100, the Board excused themselves at 8:30pm for an Executive Session, not expected to exceed 60 minutes per topic, to discuss one or more personnel issues, student discipline issues and/or athletic/coaching issues. The regular meeting re-convened at 9:15pm. No motions were made during any portion of the Executive Session.

**OTHER BUSINESS**

Nothing to report.

**ADJOURNMENT**

E. Matherly made a motion to adjourn at 9:17pm; A. Steinbach seconded; motion carried.

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Board Secretary

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Board Chair (or Vice-Chair)

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